

# WISCONSIN ELECTIONS COMMISSION

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**DATE:** October 23, 2018

**TO:** Wisconsin Municipal Clerks  
City of Milwaukee Election Commission  
Wisconsin County Clerks  
Milwaukee County Election Commission

**FROM:** Meagan Wolfe  
Interim Elections Commission Administrator

Jodi Kitts  
WisVote Elections Specialist

**SUBJECT:** WisVote Checklist II for the 2018 General Election

WisVote Checklist II for the November 6, 2018 General Election is now available. The Checklist contains important information on post-election activities, as well as new guidance on WEDC election reconciliation information (formerly 190 reports) and EDR Postcards Statistics reporting.

Please review the document carefully and thoroughly. This is the best source of information regarding WisVote related election cycle tasks and information. Checklist II includes information and guidance on the following items:

- Recording and tracking Provisional Ballots by Friday, November 9, 2018.
- Processing of Late Registrations and Election Day Registrations; recording voter participation in WisVote and making sure the voter participation total corresponds to the total number of voters in your poll book, within 45 days after the election, by December 21, 2018.
- Election Reconciliation moved to WisVote in August and users will no longer need to go to a separate site to complete election reconciliation information (formerly WEDC/190 forms). Before your election is closed in WisVote, all municipalities must complete election reconciliation information, within 30 days after the election, by December 6, 2018.
- EDR Postcard Statistics moved to WisVote in May. WEC will mail out the EDR postcards and clerks are required, per state law, to enter EDR postcard statistics, within 90 days of the election, by January 4, 2019. WEC will post statistics after 90 days and the clerk shall update monthly, should any statistical information change.

Thank you for your attention to these important WisVote tasks for the General Election.